# Executive Summary

The Executive Summary must address the following topics except those specifically identified as “optional.” The Executive Summary is to be attached to the Submission Form by the response due date and Eastern time.

**2.2.1 Summary of Ability and Desire to Supply the Required Products or Services**

The Executive Summary must briefly summarize the Respondent’s ability to supply the requested products and/or services that meet the requirements defined in Section One of this solicitation.

As a national laboratory courier company with numerous similar statewide public health laboratory (PHL) courier contracts across the nation, STAT Courier Service, Inc. (STAT Courier) is pleased to submit a proposal to serve the Indiana Department of Health Laboratories (IDOHL) through the provision of lab and specimen courier services. We are confident that we are the most qualified vendor to ensure the delivery of specimens in a consistent and reliable manner, guaranteeing temperature control and specimen integrity throughout the transportation process, resulting in timely and dependable specimen testing. STAT Courier can and will meet all requirements as defined in Section One of the solicitation.

STAT Courier is a Woman-owned Business Enterprise (WBE) that has been providing statewide laboratory courier services to similar PHL clients for the past 23 years. Our clients include PHLs in Michigan, Missouri, Arkansas, Georgia, South Carolina, Colorado, Texas, Iowa, Oregon, Oklahoma, and Louisiana. STAT Courier also has experience servicing the Department of Veterans Affairs with laboratory courier services in the state of Indiana. Leveraging this experience of reliability and dependability, which is unmatched by any of our competitors, STAT Courier will ensure all service protocols are consistently met and deliver a reliable and timely courier network for IDOHL and the State’s citizens.

**2.2.2 Signature of Authorized Representative**

A person authorized to commit the Respondent to its representations and who can certify that the information offered in the proposal meets all general conditions including the information requested in Section 2.3.4, must sign the Executive Summary. In the Executive Summary, please indicate the principal contact for the proposal along with an address, telephone, and e-mail address, if that contact is different than the individual authorized for signature.

As Vice President of Sales and Marketing, Alex Boekholt is authorized to represent STAT Courier in all capacities, including commitment to a contract. Documentation of his signing authority is provided in **Appendix B** of our *Business Proposal*. Alex is also the principal contact for this proposal. Please feel free to contact Alex with any questions regarding our submission.

**Principal Contact:** Alex Boekholt, VP of Sales and Marketing

888-592-7828

aboekholt@stat-courier.com

**2.2.3 Respondent Notification**

Unless otherwise indicated in the Executive Summary, Respondents will be notified via e-mail. It is the Respondent’s obligation to notify the Procurement Division of any changes in any address that may have occurred since the origination of this solicitation. The Procurement Division will not be held responsible for incorrect vendor, contractor or respondent addresses.

STAT Courier understands and acknowledges that communication and notifications will occur via email. Our principal contact Alex Boekholt is available via email at [aboekholt@stat-courier.com](mailto:aboekholt@stat-courier.com).

**2.2.4 Secretary of State**

The Respondent shall indicate their status with respect to the Office of the Indiana Secretary of State.

STAT Courier is registered as a Foreign For-Profit Corporation with the Indiana Secretary of State. Our business ID is 2010092700133. We have provided our Indiana Secretary of State Business Entity Report in **Appendix A** of our *Business Proposal*.

**2.2.5 Other Information**

This item is optional. Any other information the Respondent may wish to briefly summarize will be acceptable.

We look forward to providing excellent results to IDOHL and thank you in advance for the opportunity to provide a response to your RFP.

**Signature:** A picture containing text

Description automatically generated **Date:** 9/26/2023

Alex Boekholt, VP of Sales and Marketing

STAT Courier Service, Inc.

888-592-7828 I aboekholt@stat-courier.com